



OFFICE USE ONLY

Date Rc'd: _____

of Spaces: _____

of Day's: _____

Fee's Collected: _____

Paid Via: _____

**Palmer Elks Lodge #1842
2600 N. Barry's Resort Dr.
Wasilla, AK 99654
(907) 745-3950
www.palmerelks.org**

2017 PALMER ELK'S CRAFT AND GIFT FAIR REGISTRATION FORM

VENDOR INFORMATION

Name: _____ Address: _____ City: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____ # of Spaces Requested: _____

Sales Product: _____

Other Requests: _____

VENDOR AGREEMENT INFORMATION

1. Space fee is \$35 per space per day or \$50 per space for both days.
2. Spaces will be in the dining room, lodge room and bar area and will be first come first served.
3. Each space size is a minimum of 6 feet.
4. Registration deadline is October 13, 2017.
5. Setup can begin on Saturday October 28, 2017 at 8am.
6. Craft Fair hours are from 10am - 6pm. All vendors must pack up and clean their space by 7pm.
7. If crafts and/or items are left behind, they will become the property of Palmer Elks Lodge unless prior arrangements have been made.
8. Each space is the responsibility of the vendor and must be staffed at all times.
9. All taxes are the responsibility of the vendor.
10. Questionable content of any kind will not be allowed and the vendor will be asked to leave, forfeiting any and all monies paid.

WAIVER OF LIABILITY

I, _____ understand that Palmer Elks Lodge #1842 is not responsible for any lost, stolen, or damage that may occur to my property during the Craft Fair setup or the Craft Sale on October 28th and 29th, 2017. I also understand the above stated rules and agree to abide by them and to the rules of Palmer Elks Lodge #1842 while participating in the 2017 Craft and Gift Fair. I bear sole responsibility for the crafts or items that I have brought and anything left after the Fair will become the property of Palmer Elks Lodge #1842.

Signature

Date

*****Please be sure to sign this waiver of liability and return this form with your registration fee.*****

*If you have any questions please contact our Lodge Secretary, Madonna Southcott at 907.745-3950.
Thank you for your participation we look forward to seeing you.*

Palmer Elks Lodge #1842
2600 Berry's Resort Dr., Wasilla
bpoe@mtaonline.net
(907)745-3950

Craft Fair Rules and Information

October 28th and 29th 2017

10 am—6 pm

Application Deadline: October 13, 2017

Registration fees must accompany the registration form.

**Please mail or drop off the completed registration form with payment* to:
Palmer Elks Lodge, 2600 N. Barry's Resort Dr., Wasilla, AK 99654**

1. Fee: \$35 per space per day or \$50 per space for both days.
2. Spaces are located in the Dining Room, Lodge Room and Bar area and are first come, first served.
3. Each space size is a minimum of 6 feet.
4. Hours open to the public: 10 am—6 pm.
5. Set up can begin at 8 am on Saturday October 28th, 2017 at 8 a.m.
6. Each space is the responsibility of the vendor and must be staffed at all times.
7. Vendors will keep all proceeds from their sales and pay any and all taxes.
8. Vendors are asked to remain for the duration of the event each day.
9. If electric or other special requests are needed, please indicate on registration form.
10. After unloading your items, please park in the back of the parking lot.
11. Vendors may leave their booth set up overnight on Saturday if they paid for both days.
12. All vendors are required to pack up and clean their space by 7 pm on October 29th.
13. Any items left behind become the property of Palmer Elks Lodge unless prior arrangements have been made..
14. All trash is to be removed daily by the vendor.
15. Food and beverage will be available for purchase in the Dining Room .
16. Questionable content of any kind will not be allowed and the vendor will be asked to leave, forfeiting any and all monies paid.

* Payment by Cash, Check, or Credit Card. accepted.