

Palmer Elks Lodge #1842

2600 N. Barry Resort Drive

Wasilla, Alaska 99654

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Website palmerelks.org

SPRING FAIR APPLICATION 2017

Date; MAY 20 and 21, 2017 10am-7pm

Name _____

Company _____

Mailing Address _____

Phone # Business _____ Home _____ Cell _____

E-mail _____ Website _____

Item to be sold _____

NOTE: We are limiting the type of vendor to one each. IE: We will only have ONE taco truck or inside one Avon vendor. Vendors will sell food only! ALL beverages will be sold by the Elks Lodge, including Water, Soda, Beer, Wine etc. The Elks Lodge will also reserve the sales of Hot Dogs, Burgers, and Chips to Lodge members. The Elks lodge will provide outdoor and indoor seating and sales of beverages.

Type of vendor (circle one) **Outdoor** Food Truck Food Tent Craft Tent

Indoor 8 foot Table _____ # table 8 foot Space _____ # spaces

NOTES: _____

OFFICE USE ONLY Date Recd _____ Amount Recd _____ Paid via _____

Of spaces Inside _____ Outside _____ APPROVED _____

1. Indoor spaces are \$ 50.00 for both days. Spaces are 2 days only no single day vendors.
2. Outdoor spaces are \$ 100.00 for both days. Spaces are 2 days only no single day vendors.
3. Indoor spaces are 8 foot wide.
4. Outdoor spaces are 10' wide by 20' deep.
5. **Setup will start at 7am on the 20th for all vendors.**
6. Craft fair hours are from 10am to 7pm.
7. Each space is the responsibility of the vendor and must be staffed at all times.
8. ALL taxes are the responsibility of the vendor. We are NOT in the city of Palmer or Wasilla.
9. Questionable content of any kind is not permitted. That vendor will be asked to leave and forfeit all monies paid
10. The use or sale of Marijuana is not permitted on Elks Property.
11. The sale of Alcohol by vendors is prohibited. The Elks lodge will have Alcohol available.
12. Sale of drug paraphernalia, guns, fireworks, hazardous material or pornographic material is strictly prohibited.
13. Elks lodge will provide an indoor table and two chairs if needed.
14. Indoor vendors who require electricity please note so on your application.
15. Outdoor vendors the space is 10'x20'. Spaces are setup to vend from the 10' side. If your truck is set up to vend from the long side let us know. We have a limited amount of long spaces.
16. We have a limited amount of Electrical power.
17. A dumpster will be provided. Please dispose of your trash in the dumpster. This will keep the customer trash cans easier to maintain.
18. Parking for vendors will be by the lake. This is close to your location and will keep spaces available for the customers.
19. We will be running a shuttle from the Elks Lodge to the Finger Lake School. This will provide additional customer parking as needed.
20. ALL food vendors must have a Food protection manager in your Tent/Truck and employees MUST have a food workers card. A copy will be required.
21. Outdoor tents will not be provided.
22. All VENDORS inside and outside must be set up by 10:00 each day. Outdoor area will be divided at 10am and no access will be available after this time. Payment will be forfeited if you do not arrive on time.
23. Vendors are responsible for cleanup of the area they occupy.
24. Vendors leaving items overnight should cover the table if inside or LOCK it up if outside.
No security services will be provided.
25. The Elks Lodge will have a DJ providing music. No vendor music will be allowed.
26. Tent vendors must provide anchors at each corner. Elks Lodge is not responsible for your tent, anchor it.
27. All outdoor vendors are required to have a ABC type fire extinguisher with a weight of 10#.

WAIVER OF LIABILITY

I _____

For being allowed to participate in the Spring Fair agree to indemnify and hold harmless the Palmer Elks Lodge number 1842, its officers, employees and members from any and all claims or injury to myself or my employees arising out of my participation in this event.

I agree to maintain all necessary insurance and licensing required for the sale of food at this event.

This agreement consists of pages 1 to 3.

Furthermore, I allow the use of photographs or images arising out of my participation in this event.

Signed _____

Date _____

Approved _____

If you have any questions call the Palmer Elks Lodge at 907.745.3950 or Robert at 907.373.7966